The University of Tulsa

Fall Term 2013
Hurricane Fall Advisory
Important Enrollment Information

The most current offerings of courses can be found on the TU web site:
http://www.utulsa.edu/courses/schedule

REGISTRATION FOR FALL TERM 2013

Registration for the Fall Term 2013 begins on Monday, April 8, for current University seniors. Students who have a hold (financial or otherwise) will not be able to enroll for Fall classes until the hold(s) has been lifted by the following offices:

- Academic/Dean's Hold
- Admission Hold
- Alexander Health Center Hold
- Business Office Hold
- Disciplinary Hold
- Housing Hold

Undergraduate Admission Procedure at The University of Tulsa

The University of Tulsa uses an individualized and holistic approach in evaluating candidates for admission. All available information, including academic and personal records, will be considered. The admission policy is designed to seek students who demonstrate intellectual promise, are committed to upholding the Student Code of Conduct and reflect the purposes stated in the Mission of The University of Tulsa.

Instructions for Making Application for Undergraduate Admission to the University

I. Application for Admission: An application form, available from the Office of Admission or available at the website, apply.utulsa.edu, should be submitted well ahead of the beginning of the term in which enrollment is sought. The Common Application is also accepted. A one-time, non-refundable application fee of $50.00 (check or money order payable to The University of Tulsa) must accompany the application.

II. Transcripts:
A. Entering freshmen must request official high school transcripts mailed to the Office of Admission by the high school.
B. Transfer students must request official college transcripts from each college attended; if fewer than 48 hours have been completed at the time of application, an official high school transcript is also required. Transcripts must be mailed from the institution issuing the transcript directly to the Office of Admission and cannot be accepted as official if hand delivered by the student.
C. Students who have earned a G.E.D. must provide an official G.E.D. score report.

III. ACT or SAT: All freshmen and all transfers who have fewer than 30 semester hours must submit official results of the ACT or SAT.

IV. Counselor Recommendation: Freshman applicants who have graduated from high school within the past year are required to submit a written recommendation from their high school counselor. Home schooled students must submit an additional recommendation from a non-family member who is familiar with their academic potential and character.

V. PRA Verification: Permanent Resident Aliens (P.R.A.) should provide a signed and dated copy of their "green card" with a signed and notarized PRA verification form available from the Office of Admission or from the website, http://www.utulsa.edu/admission-and-financial-aid/undergraduate-admission/Applications-And-Forms.aspx

Concurrent Enrollment for High School Students

Qualified high school students may apply for admission to take a 1000 – 2000 level college course through the Concurrent Enrollment program. Students should have at least a 3.5 high school grade point average and a 25 Composite on the ACT or 1130 combined Critical Reading and Math scores on the SAT to be considered for the Concurrent Enrollment program.

Concurrent students must complete a Concurrent Enrollment application form and request an official transcript mailed from their high school, along with the School Approval form, to the Office of Admission, The University of Tulsa, 800 S. Tucker Dr., Tulsa, OK 74104. (Forms are available from the admission office.) Concurrent applicants are also asked to schedule an individual appointment with an admission counselor by calling 918-631-2307. Acceptance to the program is determined by the admission office based on academic and personal qualifications. Course selections are subject to prerequisites and/or approval from the professor. If prerequisites have been met through AP testing, official test results must be on file with TU’s Office of Registration & Records. Accepted students must reapply each semester to continue concurrent enrollment. Tuition for concurrent enrollment is one half the regular tuition rate.

International Students

Undergraduate Applications for Admission are made through the International Student Services Office located in Westby Hall. A completed application includes $50.00 application fee, complete official records with certified English translations of all academic work, TOEFL, and a financial resources statement. Further information and applications are available from International Student Services.
Graduate Admission and Registration

All graduates are admitted and enrolled through the Office of the Graduate Dean in Lorton Hall. Enrollment forms should be obtained from and approved by the Graduate Program Advisor prior to being presented to the Graduate Dean for final approval.

College of Law

Application for admission to the College of Law is made at the Office of the Dean in John Rogers Hall.

Fall Enrollment Schedule

<table>
<thead>
<tr>
<th>Tuesday, April 9</th>
<th>Monday, April 15 &amp; Tuesday, April 16</th>
<th>Seniors</th>
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</thead>
<tbody>
<tr>
<td>Tuesday, April 9</td>
<td>Monday, April 15 &amp; Tuesday, April 16</td>
<td>Juniors</td>
</tr>
<tr>
<td>Wednesday, April 10 &amp; Thursday, April 11</td>
<td>Monday, April 15 &amp; Tuesday, April 16</td>
<td>Sophomores</td>
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<tr>
<td>Monday, April 15 &amp; Tuesday, April 16</td>
<td>Monday, April 15 &amp; Tuesday, April 16</td>
<td>Freshmen</td>
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Late Enrollments

Late enrollments will be accepted until the end of the first week of classes.

University Calendar

<table>
<thead>
<tr>
<th>August 26, Monday</th>
<th>September 2, Monday</th>
<th>October 28-November 8</th>
<th>November 25, Monday</th>
<th>December 2, Monday</th>
<th>December 10, 11 Tuesday &amp; Wednesday</th>
<th>December 12, 13 (Thursday &amp; Friday) and December 16-19 (Monday, Tuesday, Wednesday, Thursday)</th>
<th>December 21, Saturday</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 a.m.</td>
<td>Labor Day Holiday</td>
<td>Pre-Registration for 2014 Spring Term</td>
<td>Thanksgiving Day Recess Begins</td>
<td>Class Instruction Begins</td>
<td>Reading Days</td>
<td>Final Examinations</td>
<td>Commencement</td>
</tr>
</tbody>
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Important Dates

<table>
<thead>
<tr>
<th>Tuesday, September 3, 2013</th>
<th>September 13, 2013</th>
<th>September 13, 2013</th>
<th>November 15, 2013</th>
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</thead>
<tbody>
<tr>
<td>Last day to add a class</td>
<td>Last day for withdrawing from a class without academic penalty</td>
<td>Last day to sign for a pass/fail declaration in the Advising Office</td>
<td>No withdrawals permitted after this date</td>
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</tbody>
</table>

Policy for Auditing Courses

Students who elect to audit a course will have all the responsibilities and privileges of students taking the course for credit, except those of taking the final exam or receiving credit for the course.

Auditors who have completed all other requirements for a course may elect to take the course for credit at any time within the first three weeks of a regular term if the course instructor and the college dean give their permission. Students originally enrolled in a course for credit may elect to change their status to that of auditor at any time within the first three weeks of a regular term if they are passing the course at the time the change in status is requested and if they secure the consent of the course instructor. Students must complete an add/drop form and secure permission from the collegiate dean in order to make such a change.

Students who enroll in a course for audit but fail to attend the course may be withdrawn at the request of the instructor and the approval of the academic dean. The University’s normal refund policy will apply.

Pass/Fail Policy

Some courses may be taken on a pass/fail basis in which grades of A, B, and C are recorded as pass (P), grades of D are recorded as D and grades lower than D are recorded as Fail (F).

For limitations on courses that may be taken Pass/Fail, consult your advising office. Your intention to take a course on Pass/Fail basis can be made to the Academic Advisor any time up to the end of the third week of the term.

University Policy Revisions

Undergraduate Incomplete (I) Grades:

Students who are doing passing work but who, because of serious illness or other legitimate extenuating circumstances, cannot complete their course work may, at the discretion of the instructor, receive a grade of I (incomplete). Incompletes will not be granted, without an exceptionally good reason, to students who have been absent excessively during the term nor to students who have merely failed to complete course work.

When the instructor grants an incomplete, a “Record of Incomplete” form must be filed in the office of the undergraduate dean. This form, which is to be signed by the instructor should specify what must be done to remove the incomplete and give a deadline for the completion of unfinished work. The contract will be attached to the course grade report for inclusion in the student’s official file in the Office of Registration and Records. The incomplete grade will remain on the student record for no more than one year. After that time, unless the course work is completed and the instructor changes it to an alternate grade, The Office of Registration and Records will change the Incomplete to an F.

Students with more than 9 credits of I will not be permitted to enroll in courses at the university without the permission of the Office of the Dean.

Dismissal:

Students who remain on probation for two consecutive semesters are subject to dismissal from the university. Those who fail more than 50 percent of their grade point hours or earn a GPA of 1.0 or less for any academic year are subject to dismissal even if they have not previously been on probation. Students who are subject to dismissal are not considered to be making satisfactory progress toward their degree.

Voluntary Withdrawals:

A degree-seeking student desiring to withdraw must discuss the matter with their advisor. The request for withdrawal must be approved by the college dean. Non-degree seeking students are strongly encouraged to meet with an advisor before withdrawing.

Medical/Psychological Withdrawals:

Students who withdraw for medical or psychological reasons should submit a written request to the Director of Student Academic Support. A request for a medical or psychological withdrawal must be supported by a letter from the attending physician or mental health practitioner. Readmission to the University is contingent upon receipt of a letter from the attending physician or mental health practitioner indicating the student is able to attend classes. Withdrawals for psychological reasons must include a 90-day absence from the University. Requests for Medical/Psychological Withdrawals must be submitted to the Director of Student Academic Support. Supporting documentation for the student’s return to the University must be received by the Director of Student Academic Support at least 30 days before readmission.
Non-Voluntary Withdrawals:
Students may be required to withdraw from the University for habitual delinquency in (absence from) class, habitual idleness or any other behavior which prevents the student from fulfilling the purposes implied by registration in the University. Grades of "W" will be entered for each of the courses in which the student was registered. Students who have been required to withdraw must apply for readmission to their dean in the same manner as a dismissed student.

Grades of students withdrawing with official approval will be determined as follows:
Students who withdraw from the University due to documented extenuating circumstances before the end of the course adjustment (drop/add) period will not receive a grade. Students who withdraw from the University after the end of the course adjustment (drop/add) period but prior to the end of the withdrawal period without documented extenuating circumstances will receive a grade of "W".

Students who are required to withdraw during a given term will have the notation Involuntary Withdrawal (date) entered on their permanent academic record following the semester in which the action occurred.

New Final Examination Schedule REVISED
Fall Term 2013

December 12, Thursday .... 9:00-11:25 ........................................ 9:30 TTH
1:00-3:25 ........................................ 3:30 TTH
December 13, Friday .... 9:00-11:25 ........................................ 8:00 TTH
1:00-3:25 ........................................ 12:30 TTH

December 14, Saturday .... 9:00-11:25 ................................. 9:00 MWF
Or Thursday, 1:00-3:25 ................................. 2:00 MWF

December 19 (Please check Class Syllabus for exact time and date)

December 16, Monday .... 9:00-11:25 ........................................ 11:00 TTH
1:00-3:25 ........................................ 2:00 TTH

December 17, Tuesday .... 9:00-11:25 ........................................ 11:00 MWF
1:00-3:25 ........................................ 8:00 MWF

December 18, Wednesday .... 9:00-11:25 ........................................ 10:00 MWF
1:00-3:25 ........................................ 1:00 MWF

The following classes will meet for final examinations at the time scheduled for MWF classes:
1) One and two hour classes meeting days other than Tuesday and Thursday;
2) Classes meeting for four or five days a week.

Final examinations for classes meeting after 3:00 p.m. or that do not fit into the schedule above will occur as specified by individual instructors during the regularly scheduled meeting times in final examination week.

Students who have more than 2 final examinations on the same day may appeal to their Academic Dean to request rescheduling.

2013 Fall Term Payment of Accounts

Undergraduate Tuition Rates for the 2013 Fall Term

Continuing Students: Initial enrollment 2008—2009 or earlier
Tuition per semester for new full-time students.........$14,935.00 per semester
(Private music lessons not included)
Tuition per semester hour for continuing part-time students taking 1-11 hours, including audit courses.........$1072.00 per credit hour

Overload tuition for continuing students for each semester hour
Over 18 hours .............................................. $1072.00 per credit hour

Continuing Students: Initial enrollment 2009-2010 and 2010-2011
Tuition per semester for continuing full-time students..... $15,933.00 per semester
(Private music lessons not included)
Tuition per semester hour for continuing part-time students taking 1-11 hours, including audit courses...........$1,143.00 per credit hour

Overload tuition for continuing students for each semester hour
Over 18 hours .............................................. $1,143.00 per credit hour

Continuing Students: Initial enrollment 2011-2012
Tuition per semester for new full-time students.........$16,691.00 per semester
(Private music lessons not included)
Tuition per semester hour for new part-time students taking 1-11 hours, including audit courses...........$1,198.00 per credit hour

Overload tuition for new students for each semester hour
Over 18 hours .............................................. $1,198.00 per credit hour

New Students: Initial enrollment 2013-2014 or later
Tuition per semester for new full-time students.........$17,015.00 per semester
(Private music lessons not included)
Tuition per semester hour for new part-time students taking 1-11 hours, including audit courses...........$1,221.00 per credit hour

Overload tuition for new students for each semester hour
Over 18 hours .............................................. $1,221.00 per credit hour

Graduate Tuition Rate for the 2013 Fall Term

Continuing Students:
Graduate .............................................. $1087.00 per credit hour

Master of Jurisprudence in Indian Law
Tuition Rate for the 2013 Fall Term
MJIL...................................................... $835.00 per credit hour

Law Tuition Rate for the 2013 Fall Term

Continuing Students: Initial enrollment 2011-2012 or earlier
Law- Full-time -12 or more hours. ............... $16,395.00 per semester
Law-Part-time -4 year program................. $11,478.00 per semester
Law-Part-time -5 year program ................. $8,989.00 per semester
Law........... ........................................... $1,333.00 per credit hour

New Students: Initial enrollment 2013-2014 or later
Law- Full-time -12 or more hours. ............... $16,714.00 per semester
Law-Part-time -4 year program................. $11,701.00 per semester
Law-Part-time -5 year program ................. $9,164.00 per semester
Law........... ........................................... $1,359.00 per credit hour
American Law for Foreign Graduates-full time......$14,000.00 per semester
American Law for Foreign Graduates …$1,169.00 per credit hour
American Indian and Indigenous Law-full time..........$10,000.00 per semester
American Indian and Indigenous Law.......$835.00 per credit hour

Prices quoted for travel courses may be in addition to the above tuition charge. Students enrolled in study-abroad courses should consult with the Center for Global Education or the program instructors concerning the amounts and due dates for payment of additional study abroad and travel expenses.

Applicable tuition rates will be determined according to policy as established by The University of Tulsa.

Fees:
International Student Services fee......................... ** $190.00 per semester
Student Association fee - Full-time undergraduate (12-18 hours)... $60.00
Student Association fee - Less than full-time undergraduate $5.00 per hour
Student Association fee - Full-time graduate (9 hours or more)...... $60.00
Student Association fee - Less than full-time graduate...... $5.00 per hour
Student Association fee - Full-time Law (10 hours or more)......... $60.00
Student Association fee - Less than full-time Law............. $5.00 per hour
Student Services Fee-one time charge for first time enrollees..... $485.00
Community Fee-All Full-time students........................................ $100.00
Student Medical Insurance-All part-time and full-time students**$521.00

** Non-refundable

Undergraduate and Graduate course related fees, if applicable, are listed in the Undergraduate and Graduate Bulletins.

Law School fees are listed in the College of Law website http://www.law.utulsa.edu/.

Figures in this section are subject to change without notice at the beginning of the fall term.

As a University of Tulsa student, it is your responsibility to ensure that all educational expenses are paid during the semester in which they are incurred. If financial aid does not cover all of your expenses, you may either pay the balance in full or participate in the University of Tulsa's Monthly Payment Plan. Please contact The University of Tulsa's Business Office (918/631-2600) to obtain information regarding the monthly payment plan or visit the Business Office link on the TU website. A nominal fee will be assessed to establish a monthly payment plan.

The University of Tulsa provides e-statements on a monthly basis on all accounts with an unpaid balance regardless of pending aid, payment plans, or financial support from other off campus sources. You will receive an email at your utulsa email address advising you that a statement is available for review in your WebAdvisor account. It is your responsibility to ensure that your financial obligations to TU are resolved in a timely manner.

Payment of current semester charges or payment arrangements must be made by 5:00 p.m. on the first day of classes. Payment arrangements may include the monthly payment plan, pending financial aid, or a combination. Payments not made when due will be subject to a finance charge of 1 1/2% per month.

Currently enrolled students with an unpaid balance may be eligible to enroll in a subsequent semester provided that:

The student balance includes current semester charges only. AND
The student has established an university approved payment plan, at least one payment of that plan has been processed, and the terms of the payment plan allow for payment in full of the current unpaid balance by the start of the semester in which the student wishes to be enrolled. AND
The student balance is not in excess of $5000

A failed payment plan will result in cancellation of enrollment.

If the account remains unpaid, the University reserves the right to suspend or withdraw you from classes; withhold grades, transcripts, and diplomas; deny you future enrollments; and require you to move from student housing.

The University accepts charges on valid VISA, MasterCard, American Express, and Discover credit cards.

Refunds: If a student withdraws from his/her courses at the university, he/she may receive reduction of tuition based upon the following schedule. The reduction shall be calculated from the date on which application for withdrawal is processed. The University shall follow federally mandated refund schedules as they apply. Non-attendance of classes does not constitute an official withdrawal or drop.

Refund Schedule

First day of classes....................................................100%
Day 2 thru end of first week........................................90%
Second and third week.............................................50%
Fourth thru seventh week...........................................25%
Remainder of semester.............................................0%

Financial aid recipients receiving refunds will have their refunds returned to the proper aid accounts as determined by the Student Financial Services Office pursuant to Federal guidelines. The prescribed order of refund distribution is to FFEL programs, Federal Perkins Loan program, Federal Pell Grant Program, and to other Student Financial Aid Programs.
Explanation and Abbreviations

The "Course" column lists the catalogue number of each course. Courses numbered from 1000 to 1990 are primarily for freshmen; 2000 to 2990 are for sophomores; 3000 to 3990 are for juniors; 4000 to 4990 are for seniors; 5000 to 5990 are advanced senior level courses taken with advisors' approval only; 6000 to 6999 are undergraduate courses being taken for graduate credit; 7000 and above are for graduates.

Numerals following course numbers indicate sections, i.e., Math 1013-01.

Synonym numbers follow section numbers and are used to facilitate data entry of courses in the computer.

Course titles are given in the "Title" column.

The "Cr" column lists the semester hours of credit given in each course.

Courses listed in bold face type are offered after 5:00 p.m.

Identification Cards

Identification cards, obtained from Twin Towers are required for all students and university employees. These cards must be carried at all times when on campus and presented to University officials upon requests. They are required for admission to the University libraries and residence halls, for access to many campus activities, and for check cashing identification at the business office.

Parking Permits

All students, staff, and faculty members must register motor vehicles that are to be parked on university parking lots. Parking permits and copies of parking regulations should be obtained from the ID and Parking Office located in Twin Towers.

Family Educational Rights and Privacy Act

Annually, The University of Tulsa informs students of the Family Educational Rights and Privacy Act of 1974, as amended. This Act, with which the institution intends to comply fully, was designed to protect the privacy of education records, to establish the right of students to inspect and review their education records, and to provide guidelines for the correction of inaccurate or misleading data through informal and formal hearings. Students also have the right to file complaints with The Family Educational Rights and Privacy Act Office (FER-PA) concerning alleged failure by the institution to comply with the Act.

Copies of the law as recorded in the Federal Register may be reviewed in the Student Affairs Office, along with the statements and policies which govern The University of Tulsa's compliance with the provisions of the Act.

Nondiscrimination

The University of Tulsa employs, advances, admits and treats in its employment and educational programs, all persons without regard to the race, color, national origin, gender, age, religion, handicap, or status as a veteran.

The College Experience Course

College of Arts and Sciences

All freshmen students in the College of Arts and Sciences will be enrolled in The College Experience Course (AS 1001) in the fall semester. The mandatory, one-credit hour course is designed to orient the freshman student to academic life and student success. Freshmen faculty advisors will be instructors for this course. Academic advisors will assign students to a section of AS 1001 based on the student's academic interest.

Collins College of Business

All incoming students in the Collins College of Business will be enrolled in the CCB Orientation Course (BUS 1001) in the fall semester. The mandatory, one-credit hour course is designed to orient new students to academic life and student success. Selected faculty advisors will be instructors for this course. Academic advisors will assign students to a section of BUS 1001 based on the student's academic interest.

College of Engineering and Natural Sciences

All incoming students in the College of Engineering and Applied Sciences will be enrolled in an introductory, major-related course. These courses will provide students with the opportunity to explore curriculum and careers of their chosen major, as well as orienting them to the college facilities, academic life and student success.

Certificate Programs and Interdisciplinary Majors

The University of Tulsa has developed several certificate programs designed for individuals seeking a career change or advancement within their present career. Certificate programs are defined sequences or groups of courses that focus on an area of specialized knowledge or information. All courses are credit classes from the university's traditional curriculum.

Certificate programs are designed both for people who have already completed a college degree and for individuals interested in including a certificate program as part of a degree program. Admission requirements vary from program to program. The following certificate programs are listed with the core courses only. For information on electives, see your collegiate advisor.

Certificate in Accounting

This 24 credit-hour sequence of course work is designed to prepare individuals for entry-level accounting positions and professional certification examinations such as the Certified Management Accountant, and Certified Internal Auditor, and to enhance accounting skills necessary for advancement in existing positions. A minimum grade point average of 2.0 required in all courses.

Acct 2113 Concepts in Accounting Information I
Acct 2123 Concepts in Accounting Information II
Acct 3113 Accounting Processes & Problem-solving I
Acct 3123 Accounting Processes & Problem-solving II
Acct 3133 Accounting Processes & Problem-solving III
Acct 3143 Accounting Processes & Problem-solving IV (Plus two electives – see current Undergraduate Bulletin).
Certificate in Finance
This program is designed to prepare individuals for entry-level positions in finance or to enhance the finance or real estate skills necessary for advancement in existing positions. Areas of study include corporate finance, investments and portfolio management, financial institutions, international finance, and risk management. Certification requires that students complete 15 hours of approved course work in finance with a minimum 2.0 grade point average in all course work as well as in courses used to fulfill certification requirements.

Fin 3023 Financial Institutions & Markets I
Fin 3083 Investment Analysis & Portfolio Management I
(Plus three electives – see current Undergraduate Bulletin).

Certificate in Management Information Systems
This program is designed to prepare individuals for entry-level positions in data processing and management information systems and to enhance management information processing skills necessary for advancement in existing positions. Certification requires that students complete 18 hours with a minimum of 2.0 grade point average of approved course work in management information systems.

MIS 2013 Business Programming Concepts I
MIS 3003 Introduction to Management Information Systems
MIS 3023 Business Programming Concepts II
MIS 3043 Telecommunications
MIS 3053 Database Design & Applications
MIS 4053 Systems Analysis & Design

Certificate in Computer Science
This program is designed to prepare individuals trained in other fields to qualify for entry-level programming positions or to enhance their computing skills in an existing position. A minimum of 18 hours of approved course work is required for this certificate.

CS 1043 Introduction to Programming & Problem-Solving
CS 2003 Fundamentals of Algorithm & Computer Applications
CS 2123 Data Structures

Certificate in Advertising
Art 3243 Graphic Communication I
Art 3273 Typography/Graphic Production
Art 3443 Adobe Photoshop
Art 3463 Adobe Illustrator
Art 4233 Digital Motion I
Art 4903 Internship
Com 3433 Principles of Advertising
Com 3453 Media & Concept Strategy
Com 3473 Video Production Studio
Com 3633 Writing Public Relations
Com 4543 Branding
Com 4613 Internship
Flm 3243 Graphic Communication I
Flm 3443 Adobe Photoshop
Flm 3463 Adobe Illustrator
Flm 3473 Video Production Studio
Flm 4233 Digital Motion I

Certificate in African American Studies
This program is designed for the traditional and non-traditional student who wants to gain an understanding of the history, literature, and culture of African Americans. Students must complete 18 hours of approved course work.

Engl 3703-2 African American Literature & Media
Pol 3263 African Politics
Soc 2133 Inequality in American Society

Certificate in Classics
This program is designed for the traditional and non-traditional student who wants to acquire a solid foundation in Latin or Greek and to employ this knowledge in the study of the ancient world. Students must complete 6 hours of upper-level Latin or Greek, and 12 hours of approved course work.

Anth 2053 Cultures before History: Archaeology
Anth 3013 Laboratory Archaeology
Arth 2203 Survey of Arts History II
Hist 2313 Idea/Institution Ancient World
Hist 3353 Imperial Rome & Its Legacy
Hon 1003 Greek History, Philosophy & Drama
Phil 1453 Great Conversation I
Rel 3363 Intro to Early Christian Thought
Rel 3503 Paul & Early Christianity

Certificate in International Studies
This program meets the needs of students with personal, academic, and career interests in other cultures; in other political and economic systems; and in the institutions and practices of international relations. Students must complete 21 hours of approved course work.

Anth 2023 Foundation of Linguistics
Anth 2043 Patterns in Culture: Cultural Anthropology
CpLt 2343 Dilemma of Modernity
CpLt 3723 Masterpieces Russian Literature
Econ 2073 Introduction Chinese Economy
Econ 3083 International Economics
Econ 3253 The Chinese Economy
Fr 3033 Analysis of French Texts
Fr 4123 Topic: Culture Study France
Hist 2053 European Women History 1700
Hist 2213 Latin America
Hist 2613 China/Japan Antiquity 1800
Hist 3353 Imperial Rome & Legacy
Hist 3363 History of Latin American Film
Hist 3663 Reform/Revolution Modern China
Hist 3903 History/Colloquium
Hist 4443 Soviet Russia
Hist 4873 Topics in Latin American History
Pol 2023 European Politics
Pol 2103 Global Threats to American Security
Pol 2263 Modern Latin America
Pol 3263 African Politics
Pol 4083 Political Commodity Resources
Span 3023 Latin American Cultures
Span 3033 Explication of Hispanic Literary Texts
Span 3123 Introduction to Spanish Linguistics
Span 3333 Spanish Film
Span 4103 Modern Spanish Narrative
Span 4983 Latin American Literature
Certificate in Journalism Studies
This program is designed to give formal academic & professional attention to the practice and study of journalism, to prepare individuals for entry-level positions in the field of journalism, and to enhance the skills necessary for advancement in existing positions. The certificate is not designed for those students already majoring in communication.
Art 2153 Photography I
Com 2353 Political Communication
Com 3113 Inquiry in Communication
Com 3023 Documentary Expression in Film & Video
Com 3873 History & Philosophy of Free Expression
Com 4893 Topics in Communication
JS 3001 Journalism Practicum
Pol 2053 Governing Ideas in America

Certificate in Museum Studies
This program is designed for individuals who are interested in upgrading their knowledge or preparing for careers in museum work. Students must complete 21 hours of approved course work.
Anth 2043 Patterns in Culture: Cultural Anthropology
Anth 3103 North American Indians
Anth 4513 Regional Studies in Prehistory
Art 3243 Graphic Communication I
ArtH 2203 Survey of Arts History I
ArtH 2223 Survey of Arts History II
Com 3473 Video Production Studio
Com 3633 Writing for Public Relations
Hist 2213 Latin America
Hist 2573 Indians in American History

Certificate in Political Philosophy
This program is designed for the traditional and non-traditional student who wants to gain an historical and philosophical perspective on current political disputes through the study of the classic texts in the Western political tradition. Students must complete 21 hours of approved course work.
Engl 2013 Shakespeare
Hist 4033-1 Seminar in History of Political Thought
Hist 4033-2 Seminar in History of Political Thought
Phil 4003-1 Seminar in History of Political Thought
Phil 4003-2 Seminar in History of Political Thought
Pol 3463 Constitutional Law
Pol 4033-1 Seminar in History of Political Thought
Pol 4033-2 Seminar in History of Political Thought
Rel 4053 Three Catholic Thinkers
Rel 4163 Philosophy of Law
Soc 4193 Sociological Theory

Certificate in Visual Communication
This program is designed to give more formal academic attention to the major changes associated with on-going developments in visual communication, encompassing graphic design, desktop publishing, photographic communication and their underlying technologies. Students are required to take 18 hours of approved course work.
Art 1013 Introduction to Studio Arts
Art 1103 Drawing I
Art 1183 Design I
Art 2063 Digital Art: Survey & Practice
Art 2103 Sculpture I
Art 2113 Painting I
Art 2123 Printmaking I
Art 2133 Ceramics I
Art 2153 Photography I
Art 3273 Typography & Graphic Production
Art 3443 Adobe Photoshop
Art 3463 Adobe Illustrator
Com 3023 Documentary Expression in Film & Video

Certificate in Women's & Gender Studies
Students in this program will explore the historical contributions & roles of women, the experience of women in contemporary societies, and alternative attitudes & social systems. Students must complete 18 hours of approved courses, including one required core course.

See Undergraduate Bulletin

Chinese Studies
(Interdisciplinary Major-College of Arts & Sciences)
Chin 3113 Chinese through Literature
Chin 4123 Chinese Microblogging
Econ 2073 Intro Chinese Economy
Econ 3253 The Chinese Economy
Hist 2613 China/Japan Antiquity 1800
Hist 3663 Reform/Revolution Modern China

Creative Writing
(Interdisciplinary Major-College of Arts & Sciences)
CpLt 2353 New World Legends
CpLt 3723 Masterpiece Russian Literature
Engl 1133 Russian European Cinema
Engl 2313 Major American Writers
Engl 2353 Masterpiece Russian Literature
Engl 2403 Introduction to Creative Writing
Engl 2513 Major British Writers I
Engl 2523 Major British Writers II
Engl 3055 Literature & Film: Magic Realism
Engl 3223 Creative Writing: Poetry
Film 4003 Playwriting Workshop
Film 4143 Screenwriting II
Span 4983 Latin American Literature
Thea 2383 Intro Script Analysis
Thea 4003 Playwriting Workshop
WS 2523 Contemporary Women Playwrights

Environmental Policy
(Interdisciplinary Major-College of Arts & Sciences)
Biol 1031 The Environment & Humanity Lab
Biol 1033 The Environment & Humanity
Biol 1601 Intro to Organismal & Evolutionary Biol Lab
Biol 1603 Intro to Organismal & Evolutionary Biology
Biol 3164 Field Ecology
Chem 1011 General Chemistry I Lab
Chem 1013 General Chemistry I
Chem 1021 General Chemistry II Lab
Chem 1023 General Chemistry II
Chem 3011 Organic Chemistry I Lab
Chem 3013 Organic Chemistry I
Chem 3021 Organic Chemistry II Lab
Chem 3023 Organic Chemistry II
Chem 4053 Environmental Chemistry
Chem 4131 Biochemistry I Lab
Chem 4133 Biochemistry I
Econ 2013 Principles of Economics I - Macroeconomics
Econ 2023 Principles of Economics II - Microeconomics
Econ 3023 Macroeconomic Theory
Econ 3033 Microeconomic Theory
Econ 3073 Applied Econometric Methods
Cultural Diversity & Gender Studies Requirement

Students enrolled in the Henry Kendall College of Arts and Sciences must take two courses to fulfill the Cultural Diversity & Gender Studies requirement. The following courses fulfill the Cultural Diversity & Gender Studies requirement:

- Anth 2043 Patterns in Culture: Cultural Anthropology
- Anth 2053 Culture before History: Archaeology
- Anth 3103 North American Indians
- Com 2723 Native Am Pop Imagination
- Cplt 3723 Masterpieces Russian Literature
- Engl 1133 Russian & European Cinema
- Engl 2313 Major American Writers
- Engl 2353 Masterpieces Russian Literature
- Engl 3703 Queer Theory/Queer Lives
- Hist 2053 European Women History 1700
- Hist 2313 Ideas & Institutions in the Ancient World
- Hist 2573 Indians in American History
- Hist 2623 China & Japan Since 1800
- Lang 2213 Language, Gender & Society
- Mus 1043 Jazz: Mirror of American Society
- Pol 3263 African Politics
- Psy 2083 Psychology of Trauma
- Psy 4063 Psychology of Diversity
- Soc 1033 The Sociological Imagination
- Soc 2133 Inequality in American Society
- Soc 3053 Socialization

All Women’s & Gender Studies Courses

For more information about Certificate Programs and Interdisciplinary Majors at The University of Tulsa, please contact your collegiate academic advising office.

Senior Projects

All seniors in the Henry Kendall College of Arts & Sciences must complete a Senior Project. See Program Directors in each Department for a list of courses that fulfill the Senior Project requirement.
Satisfactory Academic Progress-SAP

Federal regulations require that all recipients of student financial assistance make satisfactory academic progress toward a degree or eligible certificate. Students applying for assistance through the Federal Pell Grant, Federal SEOG, Federal Work Study, TEACH Grant, Oklahoma Tuition Aid Grant (OTAG), Oklahoma Tuition Equalization Grant (OTEG), Oklahoma’s Promise (OHLAP), Federal Perkins Loan, Direct Subsidized Stafford Loan, Direct Unsubsidized Stafford Loan, Direct Parent PLUS Loan and Direct Graduate PLUS Loan programs must meet THREE requirements to maintain their financial aid eligibility at The University of Tulsa.

1. **QUALITATIVE**: First, students are required to maintain a minimum cumulative grade point average.
2. **QUANTITATIVE (PACE)**: Second, students are required to complete (pass) a minimum 67% of hours they attempt.
3. **MAXIMUM TIME FRAME**: Third, students must complete their degree within a timely manner.

These three requirements are summarized in the following charts. Failure to meet ALL of these minimum academic standards will result in the loss of federal financial aid eligibility. Students are expected to know, based on this Satisfactory Academic Progress Policy, when they may be placed on *Financial Aid Warning, Financial Aid Suspension* or *Financial Aid Probation*. Satisfactory academic progress is reviewed at the end of each semester once grades have been posted to the academic transcript.

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### Qualitative-Grade Point Average Requirement

- Each student must meet a required minimum cumulative grade point average to remain eligible for federal student aid.

<table>
<thead>
<tr>
<th>Satisfactory Academic Progress Policy</th>
<th>Undergraduate Hours</th>
<th>Graduate Students</th>
<th>Law Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Hours Attempted from all Institutions</td>
<td>All Hours</td>
<td>All Hours</td>
<td>All Hours</td>
</tr>
<tr>
<td>Minimum Cumulative GPA Requirements</td>
<td>2.00 GPA</td>
<td>3.00 GPA</td>
<td>2.00 GPA</td>
</tr>
</tbody>
</table>

### Quantitative (PACE) - Satisfactory Completion of Semester Hours Requirement

- Students must also successfully complete and pass 67% of all courses they attempt. Grades of A, B, C, D, F, P, I, MG and W are all considered attempted hours. All transfer and repeat hours are included in this calculation. Please refer to the Financial Aid Satisfactory Academic Progress Standards charts for Undergraduate Students, Graduate Students, Law Students and PhD Students.

\[
\text{Quantitative (PACE)} = \frac{\text{Total Number of credit hours successfully completed}}{\text{Total number of credit hours attempted}}
\]

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### Percentage of cumulative attempted hours a student must complete to remain eligible for Federal Student Aid

<table>
<thead>
<tr>
<th></th>
<th>Undergraduate Students</th>
<th>Graduate Students</th>
<th>Law Students</th>
</tr>
</thead>
</table>
Students must successfully complete: 67% of attempted courses 67% of attempted courses 67% of attempted courses

3. **Maximum Time Frame for Degree Completion** - Students must complete their degree program within an allotted time frame to remain eligible for financial aid. The chart below indicates the time frame in which a degree must be acquired. Be aware that hour limits are cumulative; therefore, all accepted hours from all institutions attended will be included, even if a student did not receive federal student aid. The Student Financial Services Office recommends that students contact their academic advisor to ensure they are taking the courses necessary to complete their degree. For financial aid purposes grades of A, B, C, D, F, P, I, MG and W are all considered attempted hours. All transfer and repeat hours are included in this calculation. Once students reach their maximum time frame (150% of the published length of the program) for their specified degree, they are no longer eligible for federal student aid and are placed on Financial Aid Suspension. If there are extenuating circumstances that prevented acceptable progress, students may request an extension of eligibility by submitting a petition to the Student Financial Services Office. All petitions for federal financial aid reinstatement should be received no later than the first day of class in the semester the suspension takes effect.

<table>
<thead>
<tr>
<th>Attempted Hours</th>
<th>186 hrs</th>
<th>54 hours - First Master's Degree</th>
<th>135 hours - Ph.D.</th>
<th>132 hours - Law</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Allowed for Earning a Degree - 150% of the published length of the degree program</strong></td>
<td></td>
<td></td>
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</tbody>
</table>

**Repeated Coursework**

Students may receive federal financial aid consideration to repeat a previously passed course once. Students may repeat failed courses until they have attained a passing grade. An “Incomplete” grade (I) that remains on the academic record at the time satisfactory academic progress is reviewed will be treated as not completed but the attempted hours will be counted. Upon completion of the Incomplete (I) course, the grade and course will be given due credit in future consideration.