

The University of Tulsa

Fall Term 2018 Hurricane Fall Advisory Important Enrollment Information

The most current offerings of courses
can be found on the TU web site:

<http://www.utulsa.edu/courses/schedule>

REGISTRATION FOR FALL TERM 2018

Registration for the Fall Term 2018 begins on Monday, April 2, 2018, for current University seniors. Students who have a hold (financial or otherwise) will not be able to enroll for fall classes until the hold(s) has been lifted by the following offices:

Academic/Dean's Hold	Academic Advisor
Admission Hold	Undergraduate Admission or International Student Services
Alexander Health Center Hold	Health Center
Business Office Hold	Pete Sandman
Disciplinary Hold	Mike Mills
Housing Hold	Jane Langston or Kay Winn

Undergraduate Admission Procedure at The University of Tulsa

The University of Tulsa uses an individualized and holistic approach in evaluating candidates for admission. All available information, including academic and personal records, will be considered. The admission policy is designed to seek students who demonstrate intellectual promise, are committed to upholding the Student Code of Conduct and reflect the purposes stated in the Mission of The University of Tulsa.

Instructions for Making Application for Undergraduate Admission to the University

- I. **Application for Admission:** An application form (available online at apply.utulsa.edu or through the Common Application at commonapp.org) and all required documents should be submitted no later than August 1 for fall enrollment. A one-time, non-refundable application fee of \$50.00 (submit a check or money order payable to The University of Tulsa or credit card payment [here](#)) must accompany the application.

II. Transcripts:

- A. Entering freshmen must request official high school transcripts mailed or transmitted electronically to the Office of Admission by the high school.
 - B. Transfer students must request official college transcripts from each college attended. If fewer than 48 hours have been completed at the time of application, an official high school transcript is also required. Transcripts must be mailed from the institution issuing the transcript directly to the Office of Admission and are not considered official if hand delivered by the student.
 - C. Students who have earned a G.E.D. must provide an official G.E.D. score report, as well as an official transcript of any completed high school work.
- III. **ACT or SAT:** All freshmen and all transfer applicants who have fewer than 30 semester hours must submit results of the ACT or SAT. Score results listed on official high school transcripts and unofficial score results in the form of a student report are also accepted. Applicants who are 25 years of age or over are exempt from providing the ACT, but may be asked to do alternate testing, such as placement exams.
 - IV. **Counselor Recommendation:** Freshman applicants who have graduated from high school within the past year are required to submit a written recommendation from their high school counselor. Home schooled students must submit an additional recommendation from a non-family member who is familiar with their academic potential and character.
 - V. **PRA (Green Card) Verification:** Permanent Resident Aliens (PRA.) should provide a signed and dated copy of the front and back of their green card.

Concurrent Enrollment for High School Students

Qualified high school students may apply for admission to take a 1000 – 2000 level college course through the Concurrent Enrollment program. Students should have at least a 3.5 high school grade point average and a 25 Composite on the ACT or 1130 combined Critical Reading and Math scores on the SAT to be considered for the Concurrent Enrollment program.

Concurrent students must complete a [Concurrent Enrollment application](#) form and request an official transcript mailed from their high school, along with the [School Approval form](#), to the Office of Admission, The University of Tulsa, 800 S. Tucker Dr., Tulsa, OK 74104. (Forms are available from the admission office.) Concurrent applicants are also asked to schedule an individual appointment with an admission counselor by calling 918-631-2307. Acceptance to the program is determined by the admission office based on academic and personal qualifications. Course selections are subject to prerequisites and/or approval from the professor. If prerequisites have been met through AP testing, official test results must be on file with TU's Office of Registration & Records. Accepted students must reapply each semester to continue concurrent enrollment. Tuition for concurrent enrollment is one half the regular tuition rate.

International Students

Undergraduate Applications for Admission are made through the International Student Services Office located in Hardesty Hall. A completed application includes \$50.00 application fee, complete official records with certified English translations of all academic work, TOEFL, and a financial resources statement. Further information and applications are available from International Student Services.

Graduate Admission and Registration

All graduates are admitted and enrolled through the Office of the Graduate Dean in Lorton Hall. Enrollment forms should be obtained from and approved by the Graduate Program Advisor prior to being presented to the Graduate Dean for final approval.

College of Law

Application for admission to the College of Law is made at the Office of the Dean in the Law School.

Fall Enrollment Schedule

Monday, April 2 and Tuesday, April 3Seniors
Wednesday, April 4 and Thursday, April 5Juniors
Monday, April 9 and Tuesday, April 10 Sophomores
Wednesday, April 11 and Thursday, April 12Freshmen

Late Enrollments

Late enrollments will be accepted until the end of the first week of classes.

University Calendar

August 20, Monday8:00 a.m.Class Instruction Begins
September 3, Monday Labor Day Holiday
October 29-November 9Pre-Registration for 2019 Spring Term
November 19, Monday 8:00 a.m Thanksgiving Day Recess Begins
November 26, Monday8:00 a.m.Class Instruction Begins
December 4, 5 Tuesday & Wednesday Reading Days
December 6, 7 (Thursday & Friday) and December 10-13 (Monday, Tuesday, Wednesday, Thursday) Final Examinations
December 15, Saturday Commencement

Important Dates

Tuesday, August 28 Last day to add a class
September 7 Last day for withdrawing from a class without academic penalty
September 7 Last day to sign for a pass/fail declaration in the Advising Office
September 7 Last day to declare an Audit
November 9 No withdrawals permitted after this date

Policy for Auditing Courses

Students who elect to audit a course will have all the responsibilities and privileges of students taking the course for credit, except those of taking the final exam or receiving credit for the course.

Auditors who have completed all other requirements for a course may elect to take the course for credit at any time within the first three weeks of a regular term if the course instructor and the college dean give their permission.

Students originally enrolled in a course for credit may elect to change their status to that of auditor at any time within the first three weeks of a regular term if they are passing the course at the time the change in status is requested and if they secure the consent of the course instructor. Students must complete an add/drop form and secure permission from the collegiate dean in order to make such a change.

Students who enroll in a course for audit but fail to attend the course may be withdrawn at the request of the instructor and the approval of the academic dean. The University's normal refund policy will apply.

Pass/Fail Policy

Some courses may be taken on a pass/fail basis in which grades of A, B, and C are recorded as pass (P), grades of D are recorded as D and grades lower than D are recorded as Fail (F).

For limitations on courses that may be taken Pass/Fail, consult your advising office. Your intention to take a course on Pass/Fail basis can be made to the Academic Advisor any time up to the end of the third week of the term.

University Policies

Undergraduate Incomplete (I) Grades:

Students who are doing passing work but who, because of serious illness or other legitimate extenuating circumstances, cannot complete their course work may, at the discretion of the instructor, receive a grade of I (incomplete). Incompletes will not be granted, without an exceptionally good reason, to students who have been absent excessively during the term nor to students who have merely failed to complete course work.

When the instructor grants an incomplete, a "Record of Incomplete" form must be filed in the office of the undergraduate dean. This form, which is to be signed by the instructor should specify what must be done to remove the incomplete and give a deadline for the completion of unfinished work. **The contract will be attached to the course grade report for inclusion in the student's official file in the Office of Registration and Records.** The incomplete grade will remain on the student record for no more than one year or an earlier date as designated by the instructor. After that time, unless the course work is completed and the instructor changes it to an alternate grade, **The Office of Registration and Records will change the Incomplete to an F. Students with more than 9 credits of I will not be permitted to enroll in courses at the university without the permission of the Office of the Dean.**

Dismissal:

Students who remain on probation for two consecutive semesters are subject to dismissal from the university. Those who fail more than 50 percent of their **grade point hours or earn a GPA of 1.0 or less** for any academic year are subject to dismissal even if they have not previously been on probation.

Voluntary Withdrawals:

A degree-seeking student desiring to withdraw must discuss the matter with their advisor. The request for withdrawal must be approved by the **college** dean. Non-degree seeking students are strongly encouraged to meet with an advisor before withdrawing.

Medical/Psychological Withdrawals:

Students wishing to withdraw or take a leave of absence from the University based on a medical or psychological reason should contact the Center for Student Academic Support in Zink Hall, room 249 to discuss their reasons for seeking a withdrawal or a leave of absence, the medical documentation required, their plans while on leave, and to work out any conditions that may be necessary for an easier transition back to The University of Tulsa. Graduate students should also contact the Graduate School to discuss any assistantships, scholarships and/or fellowships provided by the Graduate School and to discuss the impact of the Leave of Absence on their academic plans. It should be noted that a student may voluntarily withdraw for any reason (medical or otherwise) before the 12th week of classes through the normal withdrawal process. The complete policies are available at the Center for Student Academic Support or online through the Portal: <http://portal.utulsa.edu>.

Non-Voluntary Withdrawals:

Students may be **required** to withdraw from the University for habitual delinquency in (absence from) class, habitual idleness or any other behavior which prevents the student from fulfilling the purposes implied by registration in the University. Grades of "W" will be entered for each of the courses in which the student was registered. Students who have been required to withdraw must apply for readmission to their dean in the same manner as a dismissed student.

Grades of students withdrawing with official approval will be determined as follows:

Students who withdraw from the University due to documented extenuating circumstances before the end of the course adjustment (drop/add) period will not receive a grade. Students who withdraw from the University after the end of the course adjustment (drop/add) period but prior to the end of the withdrawal period without documented extenuating circumstances will receive a grade of "W".

Students who are required to withdraw during a given term will have the notation *Involuntary Withdrawal (date)* entered on their permanent academic record following the semester in which the action occurred.

**Final Examination Schedule
Fall Term 2018**

December 6, Thursday	9:00-11:25	11:00 MWF
	1:00-3:25	8:00 MWF
December 7, Friday	9:00-11:25	10:00 MWF
	1:00-3:25	1:00 MWF
December 10, Monday	9:00-11:25	9:00 MWF
	1:00-3:25	2:00 MWF
December 11, Tuesday	9:00-11:25	9:30 TTH
	1:00-3:25	3:30 TTH
December 12, Wednesday	9:00-11:25	8:00 TTH
	1:00-3:25	12:30 TTH
December 13, Thursday	9:00-11:25	11:00 TTH
	1:00-3:25	2:00 TTH

The following classes will meet for final examinations at the time scheduled for MWF classes:

- 1) One and two hour classes meeting days other than Tuesday and Thursday;
- 2) Classes meeting for four or five days a week.

Final examinations for classes meeting after 3:00 p.m. or that do not fit into the schedule above will occur as specified by individual instructors during the regularly scheduled meeting times in final examination week.

Students who have more than 2 final examinations on the same day may appeal to their Academic Dean to request rescheduling.

Undergraduate Tuition Rates

Continuing Students: Initial enrollment 2010-2011 or earlier
Tuition per semester for continuing full-time students--**\$18,094.00 per semester**

(private music lessons not included)

Tuition per semester hour for continuing part-time students taking 1-11 hours, including audit courses...**\$1,298.00 per credit hour**

Overload tuition for continuing students for each semester hour Over 18 hours-----**\$1,298.00 per credit hour**

Continuing Students: Initial enrollment 2011-2012 and 2012-13
Tuition per semester for new full-time students**\$18,955.00 per semester**

(private music lessons not included)

Tuition per semester hour for new part-time students taking 1-11 hours, including audit courses ---**\$1,361.00 per credit hour**

Overload tuition for new students for each semester hour Over 18 hours.....**\$1,361.00 per credit hour**

Continuing Students: Initial enrollment 2013-2014 & 2014-2015
Tuition per semester for new full-time students.....**\$19,321.00 per semester**

(private music lessons not included)

Tuition per semester hour for new part-time students taking 1-11 hours, including audit courses ...**\$1,387.00 per credit hour**

Overload tuition for new students for each semester hour Over 18 hours**\$1,387.00 per credit hour**

Initial enrollment 2018-2019, 2017-2018, 2015-2016 & 2016-2017
Tuition per semester for new full-time students.....**\$20,242.00 per semester**

(private music lessons not included)

Tuition per semester hour for new part-time students taking 1-11 hours, including audit courses...**\$1,453.00 per credit hour**

Overload tuition for new students for each semester hour Over 18 hours.....**\$1,453.00 per credit hour**

Graduate Tuition Rate for the 2018 Fall Term

Continuing Students:

Graduate	\$1,235.00 per credit hour
Master of Energy Business	\$900.00 per credit hour
Doctoral Nursing Practice.....	\$1,040.00 per credit hour
Master of Athletic Training.....	\$800.00 per credit hour
Master of Accounting.....	\$900.00 per credit hour
Master of Business Administration.....	\$900.00 per credit hour
Master of Science in Finance	\$900.00 per credit hour

Law Tuition Rate for the 2018 Fall Term

Law- Full-time -12 or more hours.....	\$12,300.00 per semester
Law-Part-time -4 year program.....	\$8,610.00 per semester
Law-Part-time -5 year program.....	\$6,744.00 per semester
Law.....	\$1,000.00 per credit hour

Master of Law in American Law	\$15,898.00 per semester
Master of Law in American Law	\$1,325.00 per credit hour
Master of Law in Energy and Natural Resources	\$15,898.00 per semester
Master of Law in Energy and Natural Resources	\$1,325.00 per credit hour
Professional Development Fee.....	\$1,000.00

Law Masters Program.....	\$11,356.00 per semester
Law Masters Program.....	\$946.00 per credit hour
Law Native American Research.....	\$11,356.00 per semester
Law Native American Research.....	\$946.00 per credit hour

Master Juris Indian Law.....	\$948.00 per credit hour
Master-Juris Energy Law.....	\$1,135.00 per credit hour

Prices quoted for travel courses may be in addition to the above tuition charge. Students enrolled in study-abroad courses should consult with the Center for Global Education or the program instructors concerning the amounts and due dates for payment of additional study abroad and travel expenses.

Applicable tuition rates will be determined according to policy as established by The University of Tulsa.

Fees:

International Student Services fee	** \$180.00 per semester
Student Association fee - Full-time undergraduate (12-18 hours)	\$70.00
Student Association fee-Less than full-time undergraduate ..	\$6.00 per hour
Student Association fee - Full-time graduate (9 hours or more)	\$70.00
Student Association fee - Less than full-time graduate.....	\$6.00 per hour
Student Association fee - Full-time Law (10 hours or more).....	\$70.00
Student Association fee - Less than full-time Law	\$6.00 per hour
Student Services Fee:	
One time charge for first time (Undergraduates) enrollees.....	\$485.00
Student Services Fee:	
One time charge for first time (Graduate and Law) enrollees	\$100.00
Community Fee-All Full-time students	\$175.00
Student Medical Insurance-All part-time and full-time students***.....	\$742.00

** Non-refundable

***Opt-out provision available-- information available at:

<https://studentcenter.uhcsr.com/school-page>

Subject to change

Undergraduate and Graduate course related fees, if applicable, are listed in the Undergraduate and Graduate Bulletins.

Law School fees are listed in the College of Law website <http://www.law.utulsa.edu/>.

Figures in this section are subject to change without notice at the beginning of the fall term.

As a University of Tulsa student, it is your responsibility to ensure that all educational expenses are paid during the semester in which they are incurred. If financial aid does not cover all of your expenses, you may either pay the balance in full or enroll in a

payment plan. Payment plans are offered for each standard academic semester. For the fall and spring semesters, we offer a 6 payment, 5 payment, or 4 payment plan. There is a 4 payment and 3 payment plan for the summer term. A nominal fee will be assessed to establish a monthly payment plan.

Payment plans may be set up by accessing <http://portal.utulsa.edu> > view and pay my account.

The University of Tulsa provides e-statements on a monthly basis on all accounts with an unpaid balance regardless of pending aid, payment plans, or financial support from other off campus sources. You will receive an email at your utulsa email address advising you that a statement is available for review at <https://portal.utulsa.edu>, click on view and pay my account. It is your responsibility to ensure that your financial obligations to TU are resolved in a timely manner

Payment of current semester charges or payment arrangements must be made by 5:00 p.m. on the first day of classes. Payment arrangements may include the monthly payment plan, pending financial aid, or a combination. Payments not made when due will be subject to a finance charge of 1 1/2% per month.

Currently enrolled students with an unpaid balance may be eligible to enroll in a subsequent semester provided that:

The student balance includes current semester charges only.
AND

The student has established an university approved payment plan, at least one payment of that plan has been processed, and the terms of the payment plan allow for payment in full of the current unpaid balance by the start of the semester in which the student wishes to be enrolled. AND

The student balance is not in excess of \$5000

A failed payment plan will result in cancellation of enrollment.

If the account remains unpaid, the University reserves the right to suspend or withdraw you from classes; withhold grades, transcripts, and diplomas; deny you future enrollments; and require you to move from student housing.

The University accepts charges on valid VISA, MasterCard, American Express, and Discover credit cards.

Refunds: If a student withdraws from his/her courses at the university, he/she may receive reduction of tuition based upon the following schedule. The reduction shall be calculated from the date on which application for withdrawal is processed. The University shall follow federally mandated refund schedules as they apply. **Non-attendance of classes does not constitute an official withdrawal or drop.**

Refund Schedule

First day of classes.....	100%
Day 2 thru end of first week.....	90%
Second and third week.....	50%
Fourth thru seventh week.....	25%
Remainder of semester.....	0%

Financial aid recipients receiving refunds will have their refunds returned to the proper aid accounts as determined by the Student Financial Services Office pursuant to Federal guidelines. The prescribed order of refund distribution is to FFEL programs, Federal Perkins Loan program, Federal Pell Grant Program, and to other Student Financial Aid Programs

Explanation and Abbreviations

The "Course" column lists the catalogue number of each course. Courses numbered from 1000 to 1990 are primarily for freshmen; 2000 to 2990 are for sophomores; 3000 to 3990 are for juniors; 4000 to 4990 are for seniors; 5000 to 5990 are advanced senior level courses taken with advisors' approval only; 6000 to 6999 are undergraduate courses being taken for graduate credit; 7000 and above are for graduates.

Numerals following course numbers indicate sections, i.e., Math 1013-01.

Synonym numbers follow section numbers and are used to facilitate data entry of courses in the computer.

Course titles are given in the "Title" column.

The "Cr" column lists the semester hours of credit given in each course.

Courses listed in bold face type are offered after 5:00 p.m.

Identification Cards

Identification cards, obtained from Fisher Hall are required for all students and university employees. **These cards must be carried at all times when on campus and presented to University officials upon requests.** They are required for admission to the University libraries and residence halls, for access to many campus activities, and for check cashing identification at the business office.

Parking Permits

All students, staff, and faculty members must register motor vehicles that are to be parked on university parking lots. Parking permits and copies of parking regulations should be obtained from the ID and Parking Office located in Fisher Hall.

Family Educational Rights and Privacy Act

Annually, The University of Tulsa informs students of the Family Educational Rights and Privacy Act of 1974, as amended. This Act, with which the institution intends to comply fully, was designated to protect the privacy of education records, to establish the right of students to inspect and review their education records, and to provide guidelines for the correction of inaccurate or misleading data through informal and formal hearings. Students also have the right to file complaints with The Family Educational Rights and Privacy Act Office (FER-PA) concerning alleged failure by the institution to comply with the Act.

Copies of the law as recorded in the Federal Register may be reviewed in the Student Affairs Office, along with the statements and policies which govern The University of Tulsa's compliance with the provisions of the Act.

Nondiscrimination

The University of Tulsa employs, advances, admits and treats in its employment and educational programs, all persons without regard to the race, color, national origin, gender, age, religion, handicap, or status as a veteran.

The College Experience Course

College of Arts and Sciences

All freshmen students in the College of Arts and Sciences will be enrolled in The College Experience Course (AS 1001) in the fall semester. The mandatory, one-credit hour course is designed to orient the freshman student to academic life and student success. Freshmen faculty advisors will be instructors for this course. Academic advisors will assign students to a section of AS 1001 based on the student's academic interest.

Collins College of Business

All incoming students in the Collins College of Business will be enrolled in the CCB Orientation Course (BUS 1001) in the fall semester. The mandatory, one-credit hour course is designed to orient new students to academic life and student success. Selected faculty advisors will be instructors for this course. Academic advisors will assign students to a section of BUS 1001 based on the student's academic interest.

College of Engineering and Natural Sciences

All incoming students in the College of Engineering and Natural Sciences will be enrolled in an introductory, major-related course. These courses will provide students with the opportunity to explore curriculum and careers of their chosen major, as well as orienting them to the college facilities, academic life and student success.

Oxley College of Health Sciences

All incoming students in the Oxley College of Health Sciences will be enrolled in an Orientation course specific to their chosen major. The mandatory, one-credit hour course is designed to orient new students to academic life and discuss strategies for student success. Course sections also allow students to explore topics relating to their major and career opportunities. Course sections will be taught by selected faculty advisors.

Interdisciplinary Majors

Chinese Studies

(Interdisciplinary Major-College of Arts & Sciences)

Spanning literature, philosophy, history, political science, economics, business, anthropology, media and translation studies, this interdisciplinary program is designed to equip students with integrated skills to pursue international careers and to lead future intellectual exchange. The major consists of 30 credit hours (21 or more at the upper level).

Anth	4513	Regional Studies in Prehistory-Prehistoric Archaeology of China
Chin	1004	Beginning Chinese I
Chin	2003	Intermediate Chinese I
Chin	3903	Topics in Chinese Literature & Culture: Transreading across Genres
Chin	4303	Topics in Chinese Media – Anatomy of “Breaking News”
Econ	3253	The Chinese Economy
Hist	2613	China & Japan from Antiquity to 1800
Hist	3303	History of Early Chinese Philosophy

Environmental Policy

(Interdisciplinary Major-College of Arts & Sciences)

Biol	1033	The Environment & Humanity
Biol	1603	Introduction to Organismal & Evolutionary Biology
Biol	1611	Introduction to Organismal & Evolutionary Biology Lab
Biol	3164	Field Ecology
Biol	4023	Environmental Microbiology
Chem	1004	Chemistry in Medicine
Chem	1011	General Chemistry I Lab
Chem	1013	General Chemistry I
Chem	1021	General Chemistry II Lab
Chem	1023	General Chemistry II
Chem	3011	Organic Chemistry I Lab
Chem	3013	Organic Chemistry I
Chem	3021	Organic Chemistry II Lab
Chem	3023	Organic Chemistry II
Chem	4133	Biochemistry I
Econ	2013	Principles of Economics I: Macroeconomics
Econ	2023	Principles of Economics I: Microeconomics
Econ	3033	Microeconomic Theory
Econ	3113	Economic Development
Econ	4163	Policy Analysis
Geol	1010	Physical Geology Lab
Geol	1014	Physical Geology
Geol	2063	Geological Hazards & Catastrophes
Geol	4513	Hydrogeology
Geol	4523	Environmental Geochemistry
Pol	3023	Politics of the Judicial System
Pol	4073	The American Presidency
Soc	1033	The Sociological Imagination
Soc	3113	Population & Ecology

Organizational Studies

(Interdisciplinary Major-College of Arts & Sciences)

AM	3013	Arts Administration I
Anth	4083	Introduction to Museum Work
Bus	1013	Business & Society
Com	2013	Communication Systems
Com	2523	Com Technology & Society
Com	3453	Media & Concept Strategy
Com	3633	Writing for Public Relations
Econ	2013	Principles of Economics I - Macro
Econ	2023	Principles of Economics II – Micro
Engl	3003	Writing for the Professions
Mgt	2143	Introduction to Sports Management
Mgt	3003	Principles of Management
Mgt	3063	Organizational Behavior
Mgt	3163	Management Not-For-Profit
Mgt	3973	Seminar in Management: Social Responsibility In Business
Mgt	4023	Negotiation & Management Skill
Mktg	3003	Principles of Marketing
Psy	2253	Foundations of Psychology
Psy	3053	Social Psychology
Psy	3073	Industrial/Organizational Psychology
Soc	1033	Sociological Imagination
Soc	3023	Sociology of Work

Russian Studies

(Interdisciplinary Major-College of Arts & Sciences)

Engl	4803	Special Topics: World War I
Hist	4853	Special Topics: World War I
Russ	1004	Beginning Russian I
Russ	1014	Beginning Russian II
Russ	2003	Intermediate Russian I
Russ	3003	Russian Conversation/Grammar
Russ	4113	Special Topics: Russian through Media

For more information about Interdisciplinary Majors at The University of Tulsa, please contact your collegiate academic advising office.

Cultural Diversity & Gender Studies Requirement

Students enrolled in the Henry Kendall College of Arts and Sciences must take two courses to fulfill the Cultural Diversity & Gender Studies requirement. The following courses fulfill the Cultural Diversity & Gender Studies requirement:

Anth	1063	Culture, People & Nature
Anth	2033	Human Development & Diversity
Anth	2043	Patterns in Culture
Anth	2053	Cultures before History: Archaeology
Anth	4273	Archaeology & History of the Africa
ArtH	4403	ST: London in the Age of Queen Anne
Chin	3903	ST: Transreading across Genres
Chin	4303	ST: Anatomy of Breaking News
Com	2723	Native Americans & the Popular
Econ	3253	The Chinese Economy
Engl	2313	Reading Major American Writers
Engl	3053	Literature & Film – Television Drama
Engl	3473	Victorian Period in British Literature
Flm	3153	Literature & Film – Television Drama
Hist	2213	Latin America
Hist	2313	Ancient World
Hist	2453	Music & Society in the Americas

Hist	2613	China & Japan from Antiquity to 1800
Hist	3543	The Civil War
Hist	4283	American Indian Ethnohistory
Hist	4843	ST: London in the Age of Queen Ann
Hist	4843	Topics in European History: Art & Architecture Med
Hist	4843	Topics in European History: Italian Renaissance Art 1300-1480
Hist	4853	Topics in American History – World War I
Hist	5313	Readings in the History of the Ancient The End of Antiquity
Mus	1043	Jazz: Mirror of American Society
Mus	3253	Music History I
Mus	3273	Music History III
Pol	2083	Western Political Thought I
Pol	3263	African Politics
Psy	2083	Psychology of Trauma
Psy	3053	Social Psychology
Soc	1033	The Sociological Imagination
Span	3023	Latin American Cultures
Span	3033	Explication of Hispanic Literary Texts
Span	4043	Narrative Patterns & the Quijote
Span	4983	Latin American Literature
WS	2013	Introduction to Women's & Gender
WS	2083	Psychology of Trauma

Satisfactory Academic Progress-SAP

Federal regulations require that all recipients of student financial assistance make satisfactory academic progress toward a degree or eligible certificate. Students applying for assistance through the Federal Pell Grant, Federal SEOG, Federal Work Study, TEACH Grant, Oklahoma Tuition Aid Grant (OTAG), Oklahoma Tuition Equalization Grant (OTEG), Oklahoma's Promise (OHLAP), Federal Perkins Loan, Direct Subsidized Stafford Loan, Direct Unsubsidized Stafford Loan, Direct Parent PLUS Loan and Direct Graduate PLUS Loan programs must meet THREE requirements to maintain their financial aid eligibility at The University of Tulsa.

1. **QUALITATIVE:** Students are required to maintain a minimum cumulative grade point average.
2. **QUANTITATIVE (PACE):** Students are required to complete (pass) a minimum **67%** of hours they attempt
3. **MAXIMUM TIME FRAME:** Students must complete their degree within a timely manner.

(see table below)

These three requirements are summarized in the following charts. Failure to meet ALL of these minimum academic standards will result in the loss of federal financial aid eligibility. Students are expected to know, based on this Satisfactory Academic Progress Policy, when they may be placed on ***Financial Aid Warning, Financial Aid Suspension or Financial Aid Probation**. Satisfactory academic progress is reviewed at the end of each semester once grades have been posted to the academic transcript.

1. **Qualitative-Grade Point Average Requirement** - Each student must meet a required minimum cumulative grade point average to remain eligible for federal student aid.

Satisfactory Academic Progress Policy Requirements	Undergraduate Hours	Graduate Students	Law Students
Total Hours Attempted from all Institutions	All Hours	All Hours	All Hours
Minimum Cumulative GPA Requirements	2.00 GPA	3.00 GPA	2.00 GPA

2. **Quantitative (PACE) - Satisfactory Completion of Semester Hours Requirement** - Students must also successfully complete and pass 67% of all courses they attempt. Grades of A, B, C, D, F, P, I, MG and W are all considered attempted hours. All transfer and repeat hours are included in this calculation. Please refer to the Financial Aid Satisfactory Academic Progress Standards charts for [Undergraduate Students](#), [Graduate Students](#), [Law Students](#) and [PhD Students](#).

$$\text{Quantitative (PACE)} = \frac{\text{Total Number of credit hours successfully completed}}{\text{Total number of credit hours attempted}}$$

Percentage of cumulative attempted hours a student must complete to remain eligible for Federal Student Aid	Undergraduate Students	Graduate Students	Law Students

Students must successfully complete: 67% of attempted courses 67% of attempted courses 67% of attempted courses

3. **Maximum Time Frame for Degree Completion** - Students must complete their degree program within an allotted time frame to remain eligible for financial aid. The chart below indicates the time frame in which a degree must be acquired. Be aware that hour limits are cumulative; therefore, all accepted hours from all institutions attended will be included, even if a student did not receive federal student aid. The Student Financial Services Office recommends that students contact their academic advisor to ensure they are taking the courses necessary to complete their degree. For financial aid purposes grades of A, B, C, D, F, P, I, MG and W are all considered attempted hours. All transfer and repeat hours are included in this calculation. Once students reach their maximum time frame (150% of the published length of the program) for their specified degree, they are no longer eligible for federal student aid and are placed on Financial Aid Suspension. If there are extenuating circumstances that prevented acceptable progress, students may request an extension of eligibility by submitting a petition to the Student Financial Services Office. All petitions for federal financial aid reinstatement should be received no later than the first day of class in the semester the suspension takes effect.

Attempted Hours Allowed for Earning a Degree - 150% of the published length of the degree program	186 hours	
	First	54 hours - First Master's
	Bachelor's	135 hours – Ph.D.
	Degree	132 hours - Law

Repeated Coursework

Students may receive federal financial aid consideration to repeat a previously passed course once. Students may repeat failed courses until they have attained a passing grade. An "Incomplete" grade (I) that remains on the academic record at the time satisfactory academic progress is reviewed will be treated as not completed but the attempted hours will be counted. Upon completion of the Incomplete (I) course, the grade and course will be given due credit in future consideration.